|  |
| --- |
| 15 March 2022 19.30  **ACTION IN RED** |
| **Members of the Council present:**  P Fleming (Chairman), J Baker, E Gemmell, C Oliver and P Ruffles. | |

|  |
| --- |
| **Member(s) of the Public present:**  Member of the Public and member of Committee D Howells  Member of the Public N Homer of Oneill Homer and S Jamson |

| **ITEM NUMBER** | **ITEM TOPIC** | **DECISION** |
| --- | --- | --- |
| **PSC01/03/22** | **APOLOGIES FOR ABSENCE** |  |
|  | **It was resolved that apologies be accepted from Councillors I Hamilton and J Horton** and Members of the Public and Committee Members D Clyne, D Johncock, S Simpson and P Tollitt of Making Places Together  **Noted** | Approved  Noted |
|  |  |  |
| **PSC02/03/22** | **DECLARATION OF INTEREST** |  |
|  | Councillors did not take part in any discussions involving their declaration of interests below:  Councillor P Fleming: Trustee and Governor of Sir William Ramsay School.  Councillor C Oliver: Trustee of Hazlemere Sports Association.  Councillor P Ruffles: Family member works for Canny Cafe | Noted  Noted  Noted |
|  |  |  |
| **PSC03/03/22** | **APPOINTMENT OF CHAIRMAN** |  |
|  | **It was resolved that Councillor P Fleming was nominated and appointed Chairman of the Planning Strategy Committee as proposed by Councillors J Baker and seconded by C Oliver.** | Approved |
|  |  |  |
| **PSC04/03/22** | **APPOINTMENT OF VICE CHAIRMAN** |  |
|  | **It was resolved that Councillor C Oliver was nominated and appointed Vice Chairman of the Planning Strategy Committee as proposed by Councillors P Fleming and seconded by J Baker.** | Approved |
|  |  |  |
| **PSC05/03/22** | **PUBLIC SESSION** |  |
|  | Member of the public S Jamson had no questions to ask the Committee. | Noted |
|  |  |  |
|  | **Council objective 2: To be a strong voice for residents and local businesses ensuring that development of our built and natural environment is driven by the needs and ambitions of the community it represents.** |  |
|  |  |  |
| **PSC06/03/22** | **PLANNING STRATEGY COMMITTEE TERMS OF REFERENCE** |  |
|  | **It was resolved to accept the pre-circulated Terms of Reference for the Committee once they had been sanity checked for correct use of Neighbourhood Plan references by Oneill Homer.**  **Noted and actioned** | Approved |
|  |  |  |
| **PSC07/03/22** | **COMMITTEE MEMBER RESPONSIBILITIES** |  |
|  | **It was resolved to accept the recommended roles and responsibilities to produce the Neighbourhood Plan:**  **HAZNP1 Delivering Low Cost Infill Homes Councillors P Fleming and J Baker, and Member of the Public Committee Member D Howells.**  **HAZNP2 Protecting and Improving Greenspace and Biodiversity Councillors J Baker and E Gemmell.**  **HAZNP3 Delivering Zero Carbon Buildings Councillor E Gemmell.**  **HAZNP4 Promoting Sustainable Transport Councillor J Baker.**  **HAZNP5 Improving Local Community Facilities Councillor P Ruffles and Member of the Public Committee Member S Simpson.**  **HAZNP6 Planning for Sustainable Development at Amersham Road/Tralee Farm Councillor P Fleming, Member of the Public Committee Member D Howells and Member of the Public Committee Consultant P Tollitt.**  **Management of the Project Plan Member of the Public Committee Member D Clyne.**  **Community Engagement Member of the Public Committee Consultant P Tollitt, Making Places Together.** | Approved  Approved  Approved  Approved  Approved  Approved  Approved  Approved |
|  |  |  |
| **PSC08/03/22** | **DRAFT PRE SUBMISSION PLAN** |  |
|  | Member of the Public Consultant N Homer of Oneill Homer gave a verbal update of the sections of the draft pre-submission plan and the following actions were agreed:  PSC08/03/22/1: The Foreword is to be written on completion of the submission plan by Councillor J Baker as Chair of Hazlemere Parish Council and Councillor P Fleming as Chair of Planning Stategy Committee.  PSC08/03/22/2: The Neighbourhood Area section of Profile, Brief History and Planning issues will be written by members of the committee with Insights/Census information supplied by Oneill Homer. Councillor J Baker to supply digital copies of historical maps. Councillor C Oliver to provide Hazlemere History.  PSC08/03/22/3: Oneill Homer to populate section 3, Planning Policy Context using information from NPPF, WDLP, SPDs, Future Homes Standard, etc.  PSC08/03/22/4: Section 4, Community Views on Planning Issues to be written by P Tollitt of Making Places Together based on her community engagement exercises.  PSC08/03/22/5: Section 6.3, Local Infrastructure Improvements (S106/CiL) will be written by Members of the Committee.  PSC08/03/22/6: Section 5.1, the Vision Statement will be written by Members of the Committee.  PSC08/03/22/7: HAZNP1 requires furhter definition to assist Oneill Homer in drafting policies. Councillors P Fleming and J Baker and D Howells to refine asap.  PSC08/03/22/8: HAZNP5 requires furhter definition to assist Oneill Homer in drafting policies. Councillors P Fleming and P Ruffles to refine asap. | Noted  Noted  Noted  Noted  Noted  Noted  Noted  Noted  Noted |

* The meeting finished at 21:30
* The next Planning Strategy Meeting is 19 April 2022 at 19.00 (venue TBC)