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| 15 March 2022 19.30**ACTION IN RED** |
| **Members of the Council present:**P Fleming (Chairman), J Baker, E Gemmell, C Oliver and P Ruffles. |

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| **Member(s) of the Public present:**Member of the Public and member of Committee D HowellsMember of the Public N Homer of Oneill Homer and S Jamson |

| **ITEM NUMBER** | **ITEM TOPIC** | **DECISION** |
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| **PSC01/03/22** | **APOLOGIES FOR ABSENCE** |  |
|  | **It was resolved that apologies be accepted from Councillors I Hamilton and J Horton** and Members of the Public and Committee Members D Clyne, D Johncock, S Simpson and P Tollitt of Making Places Together**Noted** | ApprovedNoted |
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| **PSC02/03/22** | **DECLARATION OF INTEREST** |  |
|  | Councillors did not take part in any discussions involving their declaration of interests below:Councillor P Fleming: Trustee and Governor of Sir William Ramsay School.Councillor C Oliver: Trustee of Hazlemere Sports Association. Councillor P Ruffles: Family member works for Canny Cafe  | NotedNotedNoted |
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| **PSC03/03/22** | **APPOINTMENT OF CHAIRMAN** |  |
|  | **It was resolved that Councillor P Fleming was nominated and appointed Chairman of the Planning Strategy Committee as proposed by Councillors J Baker and seconded by C Oliver.** | Approved |
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| **PSC04/03/22** | **APPOINTMENT OF VICE CHAIRMAN** |  |
|  | **It was resolved that Councillor C Oliver was nominated and appointed Vice Chairman of the Planning Strategy Committee as proposed by Councillors P Fleming and seconded by J Baker.** | Approved |
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| **PSC05/03/22** | **PUBLIC SESSION** |  |
|  | Member of the public S Jamson had no questions to ask the Committee. | Noted |
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|  | **Council objective 2: To be a strong voice for residents and local businesses ensuring that development of our built and natural environment is driven by the needs and ambitions of the community it represents.** |  |
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| **PSC06/03/22** | **PLANNING STRATEGY COMMITTEE TERMS OF REFERENCE** |  |
|  | **It was resolved to accept the pre-circulated Terms of Reference for the Committee once they had been sanity checked for correct use of Neighbourhood Plan references by Oneill Homer.****Noted and actioned** | Approved |
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| **PSC07/03/22** | **COMMITTEE MEMBER RESPONSIBILITIES** |  |
|  | **It was resolved to accept the recommended roles and responsibilities to produce the Neighbourhood Plan:****HAZNP1 Delivering Low Cost Infill Homes Councillors P Fleming and J Baker, and Member of the Public Committee Member D Howells.****HAZNP2 Protecting and Improving Greenspace and Biodiversity Councillors J Baker and E Gemmell.****HAZNP3 Delivering Zero Carbon Buildings Councillor E Gemmell.****HAZNP4 Promoting Sustainable Transport Councillor J Baker.****HAZNP5 Improving Local Community Facilities Councillor P Ruffles and Member of the Public Committee Member S Simpson.****HAZNP6 Planning for Sustainable Development at Amersham Road/Tralee Farm Councillor P Fleming, Member of the Public Committee Member D Howells and Member of the Public Committee Consultant P Tollitt.****Management of the Project Plan Member of the Public Committee Member D Clyne.****Community Engagement Member of the Public Committee Consultant P Tollitt, Making Places Together.** | ApprovedApprovedApprovedApprovedApprovedApprovedApprovedApproved |
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| **PSC08/03/22** | **DRAFT PRE SUBMISSION PLAN** |  |
|  | Member of the Public Consultant N Homer of Oneill Homer gave a verbal update of the sections of the draft pre-submission plan and the following actions were agreed:PSC08/03/22/1: The Foreword is to be written on completion of the submission plan by Councillor J Baker as Chair of Hazlemere Parish Council and Councillor P Fleming as Chair of Planning Stategy Committee.PSC08/03/22/2: The Neighbourhood Area section of Profile, Brief History and Planning issues will be written by members of the committee with Insights/Census information supplied by Oneill Homer. Councillor J Baker to supply digital copies of historical maps. Councillor C Oliver to provide Hazlemere History.PSC08/03/22/3: Oneill Homer to populate section 3, Planning Policy Context using information from NPPF, WDLP, SPDs, Future Homes Standard, etc.PSC08/03/22/4: Section 4, Community Views on Planning Issues to be written by P Tollitt of Making Places Together based on her community engagement exercises.PSC08/03/22/5: Section 6.3, Local Infrastructure Improvements (S106/CiL) will be written by Members of the Committee.PSC08/03/22/6: Section 5.1, the Vision Statement will be written by Members of the Committee.PSC08/03/22/7: HAZNP1 requires furhter definition to assist Oneill Homer in drafting policies. Councillors P Fleming and J Baker and D Howells to refine asap.PSC08/03/22/8: HAZNP5 requires furhter definition to assist Oneill Homer in drafting policies. Councillors P Fleming and P Ruffles to refine asap. | NotedNotedNotedNotedNotedNotedNotedNotedNoted |

* The meeting finished at 21:30
* The next Planning Strategy Meeting is 19 April 2022 at 19.00 (venue TBC)