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| 3rd March 2020 20.00 |

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| **Members of the Council present:**  J Baker, A Cecil, E Gemmell (arrived 8.22pm), J Hagan, J Horton, C Oliver, M Roberts (Chairman), D Thompson and J. Weaver. |

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| **Others present:**  D. Hansen, Locum Clerk  **Member(s) of the Public present:**  One member of the Public was present. |

| **ITEM NUMBER** | **ITEM TOPIC** | **DECISION** | |
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| **FC01/03/20** | **APOLOGIES FOR ABSENCE** |  | |
|  | **It was resolved that apologies were received and accepted from Councillors A Slater and A Baldwin.**  It was noted that Cllrs J Pritchard was not in attendance. | Approved  Noted | |
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| **FC02/03/20** | **DECLARATION OF INTEREST** |  | |
|  | Councillors did not take part in any discussions involving their declaration of interests below:  Cllr A Cecil: Member of Hazlemere Community Association.  Cllr J Horton: Member of Hazlemere Football Club, Hazlemere Sports Association.  Cllr C Oliver: Trustee of Hazlemere Sports Association.  Cllr M Roberts: Member of Hazlemere Bowls Club, Hazlemere Sports Association and Bucks County Council Pension Scheme.  Cllr D Thompson: Member of Hazlemere Fete Committee and Wycombe Sound Radio Station.  Cllr J Weaver: Member of Hazlemere Gardening Association, Chiltern Society and Grange Area Trust. | Noted  Noted  Noted  Noted  Noted  Noted  Noted  Noted | |
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| **FC03/03/20** | **PUBLIC SESSION** |  | |
|  | There were no public questions |  | |
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| **FC04/03/20** | **MINUTES OF FULL COUNCIL MEETING 4th February 2020** |  | |
|  | **It was resolved that the Minutes of Full Council Meeting 2020 be approved** | Approved | |
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| **FC05/03/20** | **MINUTES OF PLANNING COMMITTEE MEETING 4th AND 17th February 2020** |  | |
|  | **It was resolved that the Minutes be approved.** | Approved | |
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| **FC06/03/20** | **Minutes FINANCE and GENERAL-PURPOSE COMMITTEE 17th February** |  | |
|  | **It was resolved that the Minutes be approved.** | Approved | |
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| **FC07/03/20** | **UNPAID EXPENDITURE TRANSACTIONS AND BUDGET REPORT** |  | |
|  | 1. **Unpaid Expenses Transactions**   **It was resolved that the following payments be noted and approved:**   1. **Electronic payments for February 2020 Numbers 01-32;** 2. **Direct debits for February 2020 to PWLB, BT, EON, Lloyds, ESSO and Simply Waste.**   Local Government Transparency Act 2014 all items of expenditure over £500 to be reported:  Hazlemere Scouts £500.00  The Dell-Tipi Carousel £ 5,915.64  Cedar Barn/Stables cleaning £709.20  6 No. Bollards- Rose Ave Rec. installation/2no. Bollards £5,211.84  Clear communal rec ground/level/re-seed £ 792.00  Hedge cutting (9 areas) £1,212.00  Tree management/tree planting 2019/2020 £18,956.00  Confidential Transactions January £8,608.52  **Income for February**  Cedar Barn £ 1,369.05  Stables £ 566.23  WDC devolved Services £ 2,520.29  Bank interest £ 94.96  Allotment Rentals £ 60.00  **b. Budget Report**   1. It was agreed to deduct the cost of the installation of two of the bollards not yet installed from the payment. 2. Clerk’s assistant to obtain a quote for the electrical installation test required by the insurance. 3. The meeting discussed quotation for clearance of communal ground on Highfield Way 4. The overspend on the playground equipment was authorised. It was noted that the security arrangements still need to be completed. | Approved  Approved  Noted  Noted  Approved  Approved  Approved | |
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| **FC08/03/20** | **CORRESPONDENCE SENT AND RECEIVED FOR February 2020** |  | |
|  | Correspondence list presented was not complete due to the clerk’s absence.  **It was resolved that**:  Letter 1 Pippas Guardians- request to list on our social media.    Letter 2 BBOWT- Wildlife Day 4th April**.** No Cllrs available to attend.  **Verbally reported correspondence:**  Letter 3 it was noted that the bollard at Lower Lodge Lane was back up again  Letter 4 Employer Link Subscription renewal. **Councillor J. Baker to make some enquiries and report to the next meeting.**  Letter 5 Email from a resident re potholes on Lower Lodge Lane. Due to weather conditions TfB will only do emergency repairs.  Letter 6 Hazlemere Golf Club. Cllr Cecil has been to see them and they would like to erect some brown tourist signs directing towards the golf club. One from the Amersham direction and one from the Wycombe direction. The council is asked for their views. In principle no objections as long as they don’t provide more street clutter. Clerk to write to David Cairney with the council’s views.  Letter 7 email from A. Cunningham, Arboriculturist at WDC. Answer on tree in Fernside considered dangerous by resident. He considered the tree safe.  Letter 8 from the Chilterns Conservation Board- Get Active  Letter 9 request for the Council to participate in the fete. Due to the elections the council can not commit a new council to take part  Letter 10 Election nomination forms sent by BMKALC. Clerk to distribute after the meeting  **Correspondence sent:**   1. Parish Devolution project. Request from BCC about the maintenance cost of the planter on Rose Avenue. Locum clerk has responded. | Noted  Declined  Noted  Noted  Noted  No objection  Action clerk  Noted  Noted  Noted  Noted | |
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| **FC09/03/20** | **QUOTATIONS** |  | |
|  | **It was resolved that:**   1. **Grass cutting quotation.** Three tenders to quote sent out, but onlyonereply received. The council accepted the quote subject to the assurance that three quotes were invited. Locum clerk to provide Cllrs with the assurance and to whom request to quote were made.   **The matter to be raised at the Open Spaces Committee meeting.** | Approved | |
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| **FC010/03/20** | **GRANT/DONATION APPLICATIONS** |  | |
|  | **It was resolved to offer to loan the council’s gazebo to the fete and make a £250 sponsorship donation.** | Approved | |
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| **FC11/02/20** | **REPORT FROM/FOR OUTSIDE BODIES/TRAINING EVENTS** |  | |
|  | Verbal reports were presented by attendees.  **Meeting with** **Persimmon/Redrow has not been a success.**  The council discussed the plans. | Noted | |
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| **FC12/02/20** | **ONGOING AND FUTURE ITEMS FROM PREVIOUS MEETINGS**  **Coronavirus (Covid 19)**  The council has an emergency plan in place and will follow Government guidance.  Councillors noted that:  The Tree survey report is still outstanding, due next week. | Noted |
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| **FC13/03/20** | **CLIMATE CHANGE** |  |
|  | **Cllr Ed Gemmell reported on Climate Change working party.**  The working party has been formed (Cllrs Gemmell, Baker and Baldwin)  The council will look at reducing its own emissions. It is the intention to involve the community and local residents as well as schools. | Noted |
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| **FC14/03/20** | **GREAT BRITISH SPRING CLEAN** |  |
|  | **It was decided** to hold the litter pick on Sunday 29 March 2020  Clerk to enquire from Chiltern Waste if they would be able to collect the bags. |  |
| **FC15/02/20** | **EXCLUSION OF THE PRESS AND PUBLIC 21.45** |  |
|  | **It was resolved** **in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 2060 the press and public be excluded from the meeting during consideration of these items due to the confidential nature of this item.**  **It was resolved that:**   1. **Legal items- lease for office space agreed** 2. **Human Resources discussed** | Approved  Approved |

* The next Full Council Meeting is 7 April 2020 at 20.00