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| **Members of the Council present:**  J Hagan, J Horton, M Roberts, D Thompson (Chairman), J Weaver |

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| **Members of the Public present:**  E Gemmell |

| **ITEM NUMBER** | **ITEM TOPIC** | **DECISION** |
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| **OS01/01/20** | **APOLOGIES FOR ABSENCE** |  |
|  | **It was resolved that Cllr J Baker apologies be approved.**  Councillors A Baldwin and J Pritchard were not in attendance. | Approved  Noted |
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| **OS02/01/20** | **COUNCILLOR DECLARATION OF INTEREST(S)** |  |
|  | Cllr A Cecil: Member of Hazlemere Community Association  Cllr J Horton: Secretary of Hazlemere Football Club, Hazlemere Sports Association and Trustee of Hazlemere Memorial Hall CIO  Cllr C Oliver: Trustee of Hazlemere Sports Association and a member of Holy Trinity Junior Football Club  Cllr J Pritchard: Employee and Member of Hazlemere Community Centre  Cllr M Roberts: Members of Hazlemere Bowls Club, Hazlemere Sports Association, Bucks County Council Pension Scheme and Hazlemere Community Association  Cllr A Slater: Scout Association, Trustee and Member of Hazlemere Community Association and Bucks County Council Pension Scheme.  Cllr D Thompson: Member of Hazlemere Fete Committee and Wycombe Sound radio station  Cllr J Weaver: Member of Hazlemere Gardening Association, Chiltern Society and Grange Area Trust | Noted |
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| **OS03/01/20** | **PUBLIC SESSION** |  |
|  | There was no public participation. | Noted |
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| **OS04/01/20** | **MINUTES OF OPEN SPACES COMMITTEE MEETING 25 NOVEMBER 2019** |  |
|  | **It was resolved that the minutes from the Open Spaces Committee Meeting on 25 November 2019 be approved with the following amendment:**  **OS02/01/19**  **J Horton add: Trustee of Hazlemere Memorial Hall**  **A Baldwin delete: Trustee of Hazlemere Memorial Hall**  **J Weaver delete: Governor at Cedar Park School** | Approved |
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| **OS05/01/20** | **FINANCE** |  |
|  | **It was resolved that a total of £50,000 be placed in the 2020/2021 Budget for devolved services, with a view to bid for further devolved services from the new Unitary Authority. No other projects were identified for future years.** | Approved |
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| **OS06/01/20** | **CORRESPONDENCE** |  |
|  | There were no items for discussion. | Noted |
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| **OS07/01/20** | **QUOTATION** |  |
|  | There were no items for discussion. | Noted |
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| **OS08/01/20** | **PLAYGROUNDS** |  |
|  | Caloo are attending on 24 January 2020 to undertake the approved repairs to the Rose Avenue Gym Equipment and Councillor D Thompson will attend to supervise the works.  The repair works at Hazlemere Recreation Ground have been completed; however the drainage in the bottom of the trampoline pit has not been reinstated following the repair by Kompan. **It was resolved that the Clerk be asked to arrange for Kompan to return to site to sort out the drainage.**  The Dell new piece of replacement play equipment has been ordered and is awaiting delivery and installation by Kompan.  The new security light for Hazlemere Recreation Ground is still being investigated by Councillor D Thompson, currently the supply of electricity is being assessed with a mains supply either from Hazlemere Memorial Hall or Green Street or using solar power. | Noted  Noted  Approved  Noted  Noted |
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| **OS09/01/20** | **ALLOTMENTS** |  |
|  | Following the January allotment renewals, there is now a waiting list for The Dell allotments and vacancies at Queensway allotments.  **It was resolved that Councillor D Thompson be asked to source relevant angle irons to use to mark the allotments; the plot numbers will be painted with white paint. The Clerk to notify Councillor D Thompson on the number and sizing required.** | Noted  Approved |
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| **OS10/01/20** | **TREES AND BOUNDARY HEDGES** |  |
|  | Wycombe District Council are carrying out the tree survey and any recommendations for works will be received in their reports. In the meantime any emergency works needed have been authorised and these works will be completed before the report is received. **It was resolved that the Clerk be asked to chase the report.**  **The Contractor be asked to arrange for replacement trees to be planted in Rose Avenue Recreation Ground, following the felling of the diseased trees. Once the works have been completed, relevant pictures be placed on social media.**  The self-seeded trees in The Dell allotments by the play area have been felled. | Noted  Approved  Approved  Noted |
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| **OS11/01/20** | **CEDAR BARN COMPLEX** |  |
|  | It was noted that the following tasks have been completed:   * The urinal in Cedar Barn has been needs adjusted * The private car park sign has been put in the ground * The plug has been repaired in Cedar Barn * The new parking signs at Cedar Barn complex have been erected * The ‘Bund’ at Cedar Barn Complex has been trimmed * The overhead projector has been repaired   The defibrillator at Cedar barn Complex needs a new battery and pads, as well as a new heated cabinet. **It was resolved that the defibrillator be placed inside Cedar Barn once the above equipment has been purchased by the Parish Council; a Guardian needs to be sourced to undertake monthly checks. An advert be placed on social media to ascertain if a Member of the Public wishes to fulfil this role.** | Noted  Noted  Approved |
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| **OS12/01/20** | **HOLY TRINITY CLOSED CHURCHYARD** |  |
|  | The Contractor reported that the graveyard has been very uneven and is becoming a health and safety issue to maintain. **It was resolved that the Councillor D Thompson be asked to attend the site with the Contractor to ascertain what can be done to improve it.** | Noted  Approved |
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| **OS13/01/20** | **PUBLIC FOOTPATHS** |  |
|  | **It was resolved that Councillor D Thompson be asked to obtain a quotation to ‘tarmac’ the footpaths from Green Street to Hazlemere Recreation Ground and The Parish Council offices to The Dell play area.** Please note permission will need to be obtained from Bucks County Council for any works on the footpath from Green Street to Hazlemere Recreation Ground. | Approved  Noted |
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| **OS14/01/20** | **OPEN SPACES** |  |
|  | There were no reports. | Noted |
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| **OS15/01/20** | **OUTSTANDING MATTERS** |  |
|  | The items be noted. | Noted |
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| **OS16/01/20** | **FOOTWAY LIGHTING** |  |
|  | The items be noted. | Noted |

The meeting closed at 21.15

The next Full Council Meeting is on Tuesday 4 February 2020 at 20.00

The next Open Spaces Committee Meeting is 16 March 2020 at 20.00