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| **Members of the Council present:**  J Baker, J Hagan, J Horton, M Roberts, D Thompson (Chairman), J Weaver |

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| **Members of the Public present:**  None |

| **ITEM NUMBER** | **ITEM TOPIC** | **DECISION** |
| --- | --- | --- |
| **OS11/11/19** | **APOLOGIES FOR ABSENCE** |  |
|  | **It was resolved that Cllr A Baldwin apologies be approved.**  Councillor J Pritchard was not in attendance. | Approved  Noted |
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| **OS02/11/19** | **COUNCILLOR DECLARATION OF INTEREST(S)** |  |
|  | Cllr A Baldwin: None  Cllr A Cecil: Member of Hazlemere Community Association.  Cllr J Horton: Secretary of Hazlemere Football Club, Hazlemere Sports Association and Trustee of Hazlemere Memorial Hall CIO  Cllr C Oliver: Trustee of Hazlemere Sports Association and a member of Holy Trinity Junior Football Club  Cllr J Pritchard: Employee and Member of Hazlemere Community Centre  Cllr M Roberts: Members of Hazlemere Bowls Club, Hazlemere Sports Association, Bucks County Council Pension Scheme and Hazlemere Community Association  Cllr A Slater: Scout Association, Trustee and Member of Hazlemere Community Association and Bucks County Council Pension Scheme.  Cllr D Thompson: Member of Hazlemere Fete Committee and Wycombe Sound radio station  Cllr J Weaver: Member of Hazlemere Gardening Association, Chiltern Society and Grange Area Trust | Noted |
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| **OS03/11/19** | **PUBLIC SESSION** |  |
|  | There was no public participation. | Noted |
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| **OS04/11/19** | **MINUTES OF OPEN SPACES COMMITTEE MEETING 16 SEPTEMBER 2019** |  |
|  | **It was resolved that the minutes from the Open Spaces Committee Meeting on 16 September 2019 be approved.** | Approved |
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| **OS05/11/19** | **CORRESPONDENCE** |  |
|  | There were no items for discussion. | Noted |
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| **OS06/11/19** | **QUOTATION** |  |
|  | There were no items for discussion. | Noted |
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| **OS07/11/19** | **PLAYGROUNDS** |  |
|  | **It was resolved that the Clerk be asked to gradually progress the recommendations by the playground inspection company using the Head Warden and relevant Contractors.** | Approved |
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| **OS08/11/19** | **ALLOTMENTS** |  |
|  | All allotment plots have been taken and there is only one person on the waiting list for The Dell and no one at Queensway.  Marker Posts  New marker posts are being sourced by Councillor A Baldwin and will be placed by the Parish Council’s Head Warden at both sites to stop encroachment. **It was resolved that the Clerk be asked to chase Councillor A Baldwin regarding the allotment markers; otherwise to arrange for the purchase of ‘angle’ markers painting the allotment numbers as appropriate.**  Annual Renewal  The Allotment annual renewal letters will be issued in December 2019 with the new fees effective 1 January 2020. | Noted  Noted  Approved  Noted |
|  |  |  |
| **OS09/11/19** | **TREES AND BOUNDARY HEDGES** |  |
|  | Wycombe District Council are carrying out the tree survey and any recommendations for works will be received in their reports. In the meantime any emergency works needed have been authorised and these works will be completed before the report is received. | Noted |
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| **OS10/11/19** | **CEDAR BARN COMPLEX** |  |
|  | It was noted that:   1. Cedar Barn   The following jobs are outstanding, pending finding a ‘handy man’ as the Warden is unable to complete the works:   * The disabled toilet seat is broken and needs to be repaired by the contractor. * The urinal in Cedar Barn needs adjusting * The lock on the disabled door on The Stables is broken * The dorguards in the kitchen and entrance lobby to Cedar Barn need replacing * The kitchen tap in The Stables is dripping and needs attention * The cupboard door in the kitchen in The Stables is loose and needs adjusting * The locks on several windows in The Stables and Cedar Barn need repairing * The gutter outside the office needs repairing as it leaks * The private car park sign needs putting back in the ground  1. Cedar Barn Complex  * The fencing is being replaced around the complex  1. Cedar Barn Complex   The new gate has been fitted at the entrance to Cedar Barn Complex. | Noted  Noted  Noted |
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| **OS11/11/19** | **HOLY TRINITY CLOSED CHURCHYARD** |  |
|  | There was no report. | Noted |
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| **OS12/11/19** | **PUBLIC FOOTPATHS** |  |
|  | **It was resolved that Councillor D Thompson be asked to place some gravel to place on the footpath from Green Street to Hazlemere Recreation Ground, to prevent water building up on the path and making it easier to use, without the need to use the resident’s fence.** | Approved |
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| **OS13/11/19** | **OPEN SPACES** |  |
|  | There were no reports. | Noted |
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| **OS14/11/19** | **OUTSTANDING MATTERS** |  |
|  | The items be noted. | Noted |
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| **OS15/11/19** | **FOOTWAY LIGHTING** |  |
|  | The items be noted. | Noted |

The meeting closed at 21.15

The next Full Council Meeting is on Tuesday 3 December 2119 at 20.00

The next Open Spaces Committee Meeting is 20 January 2020 at 20.00