

**HAZLEMERE PARISH COUNCIL**

**CEDAR BARN BARN LANE HAZLEMERE HP15 7BQ**

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD AT CEDAR BARN**

**19 August 2019 at 20.00**

**Members of the Council present:**

Cllrs J Baker, A Cecil, C Oliver, M Roberts, D Thompson and J Weaver

**Members of the Public present:**

None

ITEM NUMBER	ITEM TOPIC	DECISION
FGP01/08/19	<b>ELECTION OF CHAIRMAN AND VICE CHAIRMAN</b>	
	It was resolved that Cllr Oliver be elected as Chairman and Cllr Cecil as Vice Chairman of the Finance and General Purposes Committee	Approved
FGP02/08/19	<b>APOLOGIES FOR ABSENCE</b>	
	There were no apologies for absence.	Noted
FGP03/08/19	<b>DECLARATION OF INTEREST</b>	
	Councillors did not take part in any discussions involving their declaration of interests below: Cllr A Cecil: Member of Hazlemere Community Association. Cllr C Oliver: Trustee of Hazlemere Sports Association. Cllr M Roberts: Member of Hazlemere Bowls Club, Hazlemere Sports Association and Bucks County Council Pension Scheme. Cllr J Pritchard: Employee and Member of Hazlemere Community Centre. Cllr D Thompson: Member of Hazlemere Fete Committee and Wycombe Sound Radio Station. Cllr J Weaver: Member of Hazlemere Gardening Association, Chiltern Society and Grange Area Trust.	Noted
FGP04/08/19	<b>PUBLIC SESSION</b>	
	There was no public participation.	Noted
FGP05/08/19	<b>APPROVAL OF MINUTES FROM FINANCE AND GENERAL PURPOSES COMMITTEE MEETING 15 APRIL 2019</b>	
	The Finance and General Purposes Committee on 15 April 2019 be resolved and approved.	Approved
FGP06/08/19	<b>CORRESPONDENCE</b>	
	There was no correspondence	Approved

Signed.....Chairman of Finance and General Purposes Committee

Date.....

<b>FGP07/08/19</b>	<b>BUDGET REPORT 2019/20</b>	
	<b>It was resolved that the Budget Report 2019/20 be approved.</b>	Approved
<b>FGP08/08/19</b>	<b>BUDGET REPORT 2020/21</b>	
	<p>Councillors discussed potential projects for the year to come.</p> <ol style="list-style-type: none"> <li>1) Tidy Hazlemere – it was noted that further purchase of 2 more planters (2019/20 expenditure) was previously approved at August Full Council.</li> <li>2) Prevention of unauthorised encampments. The following resolutions be approved: <ol style="list-style-type: none"> <li>a. <b>Cllr Thompson be asked to get quotations for installing bollards for next Full Council</b></li> <li>b. <b>Cllr Oliver be asked to take advice from Wycombe District Council on the possibility of an injunction</b></li> </ol> </li> <li>3) Recreation grounds. Discussion of further plans be deferred to Open Spaces</li> <li>4) Transport/parking schemes. It was noted that: <ol style="list-style-type: none"> <li>a. Cllr Cecil is progressing application to the Local Area Forum for partnership funding for Eastern Dene Crossing</li> <li>b. Cllr Cecil is checking progress on parking restrictions</li> </ol> </li> <li>5) Bus shelter. Discussion deferred until Full Council</li> <li>6) Other major projects. No further projects were proposed.</li> </ol>	<p>Noted</p> <p>Approved</p> <p>Approved</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
<b>FGP09/08/19</b>	<b>GRANT REQUEST</b>	
	There were no requests.	Noted
<b>FGP10/08/19</b>	<b>QUOTATIONS</b>	
	<p><b>It was resolved that</b></p> <ol style="list-style-type: none"> <li>1) <b>Chairman's actions be approved</b></li> <li>2) <b>The quotation for clean-up of Rose Avenue by Serco be approved</b></li> <li>3) <b>Chainsaw hire (Cllr Thompson, petty cash) be approved</b></li> </ol> <p>Remaining quotations (bus shelter, bollards) were not approved.</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Noted</p>
<b>FGP11/08/19</b>	<b>HAZLEMERE PARISH COUNCIL REVIEW OF POLICIES</b>	
	<p><b>It was resolved that:</b></p> <ol style="list-style-type: none"> <li>1) <b>Unauthorised encampments and travellers. The Policy be approved, subject to:</b> <ol style="list-style-type: none"> <li>a. <b>rewording of paragraph 13 to read 'Once the travellers have left the site, the Clerk and Councillors must close the site to the public until a clean-up has taken place, taking into account the Council's duty of care to residents.'</b></li> <li>b. <b>Review of the policy in February 2020.</b></li> </ol> </li> <li>2) <b>Complaints. It was noted that the Policy was not tabled for discussion</b></li> </ol>	<p>Approved</p> <p>Approved</p> <p>Noted</p>

Signed.....

**Chairman of Finance and General Purposes Committee**

Date.....

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FGP12/08/19	<b>EXCLUSION OF THE PRESS AND PUBLIC LEGAL MATTERS 21.05</b>	
	<p>It was resolved that:</p> <ol style="list-style-type: none"> <li>1) The Clerk be asked to seek quotations for a health and safety review of the Cedar Barn complex</li> <li>2) The Clerk be asked to pass on Councillors thanks to the Clerk's assistant and the head warden for their support and hard work during the Clerk's absence.</li> </ol>	<p>Approved</p> <p>Approved</p>

- The meeting finished at 21.18.
- The next Full Council Meeting is on Tuesday 3 September 2019 at 20.00.

Signed.....

**Chairman of Finance and General Purposes Committee**

Date.....

