

AGENDA – HAZLEMERE PARISH COUNCIL FULL COUNCIL MEETING**7 January 2020 20.00 Cedar Barn Barn Lane HP15 7BQ**

Notice is hereby given that the MEETING of Hazlemere Parish Council will be held at Cedar Barn, Barn Lane, Hazlemere HP15 7BQ on Tuesday 7 January 2020 at 20.00. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

This is a public meeting - members of the public and press are cordially invited to attend.

| ITEM | CONTEXT | TIMING |
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| 1. Apologies for absence | To receive any apologies for absence from the Meeting and consider a policy for approval of Councillors' absence from meetings | 20.00 |
| 2. Declarations of Interest | In accordance with Section 31 of the Localism Act 2011 members to declare any Disclosable Pecuniary Interests in items on this Agenda | 20.01 |
| 3. Public Session | Members of the Public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the Agenda. Questions be submitted to the Clerk by 9am on Friday 3 January 2020 to enable an answer, where possible, to be provided at the meeting | 20.02 |
| 4. Minutes of Full Council Meeting 3 December 2019 | Members are asked to consider and approve the Full Council Minutes 3 December 2019 | 20.22 |
| 5. Minutes Planning Committee Meetings 3 and 16 December 2019 | Members are asked to receive written minutes | 20.24 |
| 6. a) Unpaid Expenditure Transactions b) Budget Report | Members are asked to receive the reports, make any necessary recommendations | 20.28 |
| 7. December 2019 Correspondence | To receive the written report and make any recommendations | 20.38 |
| 8. Quotations | To receive any report and make any recommendations | 21.00 |
| 9. Grant/Donation Applications | To receive any requests and make recommendations | 21.05 |
| 10. Report from/for Outside Bodies/Training Events | To receive any report and make any recommendations | 21.10 |
| 11. Ongoing and Future Council Items | To receive any updates, reports and make recommendations | 21.15 |
| 12. Clerk's Report for December 2019 | To receive the written report and make recommendations | 21.20 |
| 13. Climate Change | To receive the written report and make recommendations | 21.21 |
| 14. Exclusion of the Press and Public | In accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of these items due to the confidential nature of this item. It is proposed by the Chairman that the Public and Press be | 21.27 |

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| | <p>excluded from the remainder of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.</p> <p>Members are reminded that legal matters, contracts and staffing matters should be considered in this session.</p> | |
| | <p>To receive written/verbal report from Members and make recommendations:</p> <p>a) Human Resources</p> | |

Signed *A Banham*

Ali Banham
Clerk of the Council
23 December 2019