

HAZLEMERE PARISH COUNCIL

CEDAR BARN BARN LANE HAZLEMERE HP15 7BQ

MINUTES STAFF COMMITTEE MEETING HELD AT CEDAR BARN ON

14 October 2019 19.00 (started 19.15)

Members of the Council present:

J Baker (Chairman) (arrived 19.15), C Oliver, M Roberts and J Weaver

ITEM NUMBER	ITEM TOPIC	DECISION
SC01/10/19	APOLOGIES FOR ABSENCE	
	No apologies were received.	Approved
SC02/10/19	DECLARATION OF INTEREST	
	Councillors did not take part in any discussions involving their declaration of interests below: Cllr A Cecil: Member of Hazlemere Community Association. Cllr J Horton: Member of Hazlemere Football Club and Hazlemere Sports Association. Cllr C Oliver: Trustee of Hazlemere Sports Association Cllr M Roberts: Member of Hazlemere Bowls Club, Hazlemere Sports Association and Bucks County Council Pension Scheme Cllr J Pritchard: Employee and Member of Hazlemere Community Centre Cllr A Slater: Scout Association, Member of Hazlemere Community Association and Bucks County Council Pension Scheme. Cllr A Slater reported that is he is no longer a Trustee of Hazlemere Community Centre, Cllr D Thompson: Member of Hazlemere Fete Committee and Wycombe Sound Radio Station. Cllr J Weaver: Member of Hazlemere Gardening Association, Chiltern Society and Grange Area Trust	Noted Noted Noted Noted Noted Noted Noted Noted
SC03/10/19	PUBLIC SESSION	
	There was no participation.	Noted
SC04/10/19	EXCLUSION OF THE PRESS AND PUBLIC 19.16	
	It was resolved in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of these items due to the confidential nature of this item.	Approved
	STAFFING MATTERS	
	It was resolved that: 1. New Administration Assistant It was resolved that the papers be presented to the next Full Council Meeting on 5 November 2019 for ratification, with the relevant changes and recommendations.	Approved

Signed.....

Chairman of Council

Date.....

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ITEM NUMBER	ITEM TOPIC	DECISION
	<p>2. Staff Objectives and appraisal and pay rise assessments</p> <p>The Chairman be asked to meet with staff to outline the procedures for the 2019/20 appraisal process. Pay rises will be considered in February 2020 to take effect from 1 April 2020.</p>	Approved

- The meeting finished at 20.00
- The next Full Council Meeting is 5 November 2019 at 20.00

Signed.....

Chairman of Council

Date.....