

HAZLEMERE PARISH COUNCIL

CEDAR BARN BARN LANE HAZLEMERE HP15 7BQ

MINUTES OF THE FULL COUNCIL MEETING HELD AT CEDAR BARN ON

2 April 2019 20.00

Members of the Council present:

J Baker (Chairman), J Horton, C Oliver, J Pritchard, M Roberts, A Slater and D Thompson.

Member(s) of the Public present:

ITEM NUMBER	ITEM TOPIC	DECISION
FC01/04/19	APOLOGIES FOR ABSENCE	
	Apologies were approved from Cllrs A Baldwin, A Cecil, J Hagan and J Weaver.	Approved
FC02/04/19	DECLARATION OF INTEREST	
	Councillors did not take part in any discussions involving their declaration of interests below: Cllr A Cecil: Member of Hazlemere Community Association. Cllr J Horton: Member of Hazlemere Football Club and Hazlemere Sports Association. Cllr C Oliver: Trustee of Hazlemere Sports Association Cllr M Roberts: Member of Hazlemere Bowls Club, Hazlemere Sports Association and Bucks County Council Pension Scheme Cllr J Pritchard: Employee and Member of Hazlemere Community Centre Cllr A Slater: Scout Association, Member of Hazlemere Community Association and Bucks County Council Pension Scheme. Cllr A Slater reported that is he is no longer a Trustee of Hazlemere Community Centre, Cllr D Thompson: Member of Hazlemere Fete Committee and Wycombe Sound Radio Station. Cllr J Weaver: Member of Hazlemere Gardening Association, Chiltern Society and Grange Area Trust	Noted Noted Noted Noted Noted Noted Noted Noted
FC03/04/19	PUBLIC SESSION	
	No participation.	Noted
FC04/04/19	MINUTES OF FULL COUNCIL MEETING 5 MARCH 2019	
	It was resolved that the Minutes of Full Council Meeting 5 March 2019 be approved.	Approved
FC05/04/19	MINUTES OF STAFF COMMITTEE MEETING 5 MARCH 2019	
	It was resolved that the resolutions be approved.	Approved

Signed.....

Chairman of Council

Date.....

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ITEM NUMBER	ITEM TOPIC	DECISION
FC06/04/19	OPEN SPACES COMMITTEE MEETING AGENDA 18 MARCH 2019	
	It was resolved that the following resolutions from the Open Spaces Committee Agenda 18 March 2019 be approved: OS05/03/19 Correspondence Letter 1. Permit request from Holy Trinity Football Club be approved for parking at Hazlemere Recreation Ground for Hazlemere 6's tournament, subject to the terms and conditions of the permit being satisfied. OS07/03/19 Playgrounds. The 3 interim playground inspection quotation from the Contractor be approved, priority being given to the recommendations in relation to the aerial runway at Hazlemere Recreation Ground and approval be given for the reinstatement of the trim trail at Hazlemere Recreation Ground by the Contractor. The response from the Contractor be noted explaining reports of non-compliance standards. OS13/03/19 Open Spaces. The ownership of the small triangular piece of land in Pheasants Drive is unknown, it was approved that the Clerk be asked to add this land to the grass cutting programme for 2019/20.	Approved Approved Approved Approved
FC07/04/19	TIDY HAZLEMERE WORKING PARTY 18 MARCH 2019	
	It was resolved that the resolutions be approved and the Clerk be asked to ask a local resident with historical knowledge to give a 15 minute presentation on 'Old Hazlemere' at the Annual Parish Meeting on 20 May 2019 with the title of the meeting being: Hazlemere Past, Present and Future..	Approved
FC08/04/19	PLANNING COMMITTEE MEETINGS MINUTES 5 AND 18 MARCH 2019, MARCH 2019 PLANNING DECISIONS	
	It was resolved that the resolutions be approved.	Approved
FC09/04/19	UNPAID EXPENDITURE TRANSACTIONS AND BUDGET REPORT	
	a Unpaid Expenses Transactions It was resolved that the following payments be approved, the delay in the invoice for the street light energy be noted due to non-receipt of invoices: i. electronic payments for March (Interim) 2019 Numbers 8 – 52 and April (Interim) 2019 6 - 12; ii. direct debits for March and April (Interim) 2019 to EON, Lloyds Bank Ltd, Simply Waste, ESSO and BT; and iii. Cheque number 007655. Local Government Transparency Act 2014 all items of expenditure over £500 to be reported: Cedar Barn Gas £722.60 Street Light Energy August 2018 £555.30 Street Light Energy Sept 2018 £537.94	Approved Approved Approved Approved Noted

Signed.....

Chairman of Council

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ITEM NUMBER	ITEM TOPIC	DECISION
	<p>Street Light Energy Oct 2018 £550.30</p> <p>Street Light Energy Nov 2018 £589.54</p> <p>Street Light Energy Dec 2018 £608.61</p> <p>Street Light Energy Jan 2019 £608.61</p> <p>Street Light Energy Feb 2019 £598.77</p> <p>Pitch maintenance work at Hazlemere Recreation Ground £760.00</p> <p>Tree management works in Hazlemere £16,500.60</p> <p>Flooring/mat Cedar Barn £2,874.00</p> <p>The Dell fencing and grass cutting Hazlemere £1,320.00</p> <p>Bucks County Council matched funding Rose Avenue dropped kerbs £10,582.10</p> <p>Streetlight Loan Phase 1 £1,525.00</p> <p>Streetlight Loan Phase 2 £1,525.00</p> <p>Streetlight Loan Phase 3 £1,525.00</p> <p>Cedar Barn Council Tax 2019/20 £1,497.55</p> <p>Kenvic Room Council Tax 2019/20 £2,062.20</p> <p>The Stables Council Tax 2019/20 £1,276.60</p> <p>BMALC Subscription 2019/20 £1,540.41</p> <p>Confidential Transactions March £7,965.43</p> <p>Confidential Transactions April £8,363.963</p> <p>b Budget Report</p> <p>It was resolved that the Budget Report be approved.</p>	Approved
FC10/04/19	CORRESPONDENCE SENT AND RECEIVED FOR MARCH 2019	
	<p><u>Letters A to H Information In Office were noted.</u></p> <p><u>Letters i to xxiii Sent Letters were noted.</u></p> <p><u>Letters 1 – 12 and 1N – 4N Received letters for Decision were discussed</u></p> <p>It was resolved that:</p> <p><u>Letter 1</u> Hazlemere Gardening Association. Request for hearing loop. Cllr D Thompson be asked to investigate the usage of hearing loops and The Clerk be asked to clarify the exact problem experienced in using The Barn as alternative rooms may be better for the hirer.</p> <p><u>Letter 2</u> Bucks County Council. Eastern Dene Feasibility Report. The Clerk be asked to accept the project be considered using the Local Area Forum.</p> <p><u>Letter 3</u> Member of the Public. Infill holes at Rose Avenue Recreation Ground. The Clerk be asked to confirm that the Head Warden be asked to look at the problem and make any recommendations to the Clerk for Full Council approval.</p> <p><u>Letter 4</u> Greens Funfair. Funfair Rose Avenue Recreation Ground 23 – 28 April 2019. The request be approved, subject to all permit conditions being met.</p> <p><u>Letter 5</u> Clerk. Archive letter for maintenance of land in Pheasants Drive. See FC06/04/19.</p>	<p>Noted</p> <p>Noted</p> <p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Approved</p>

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	<p><u>Letter 6</u> Hazlemere Gardening Association. Reply re COSHH and storage. The Clerk be asked to send a copy of the report from the Environment Health Meeting 9 March 2015 to Hazlemere Gardening Association and to await further information on COSHH assessments and storage of composts.</p> <p><u>Letter 7</u> Clerk. Easement/Lease Sanctuary Wood expired in 1995, should these have been renewed. The Parish Council acknowledged that the Easement/Lease had expired and will not pursue extending renewing it due to the time frame involved, allowing the land to remain in the possession of the residents.</p> <p><u>Letter 8</u> SSE. Community Resilience Funding. The information be noted.</p> <p>It was resolved to: <u>Letter 1N</u> Member of the Public. Bus Shelter Holmer Green Road. The information be noted and the Clerk be asked to keep the resident informed of the progression of the project.</p> <p><u>Letter 2N</u> SSE. New tariff on lowest rate. The information be noted.</p> <p><u>Letter 3N</u> EON. New tariff. The information be noted.</p>	<p>Approved</p> <p>Noted</p> <p>Noted</p> <p>Noted Approved</p> <p>Noted Noted</p>															
FC11/04/19	QUOTATIONS																
	The quotations be approved, as set out in the Agenda papers. The Clerk be asked to progress the Sign cleaning and Cllr J Horton be asked to progress the new LED Lights at Hazlemere Recreation Ground, getting relevant written permission from Hazlemere Tennis Club.	Approved															
FC12/04/19	GRANT/DONATION APPLICATIONS																
	It was resolved that the donation be approved for £250.00 for Hazlemere Fete and the Clerk be asked to confirm that the Parish Council requires the same 4 pages for the Fete Programme for 2019.	Approved															
FC13/04/19	REPORT FROM/FOR OUTSIDE BODIES/TRAINING EVENTS																
	<p>It was resolved that the verbal report be approved from the Clerk:</p> <table border="1"> <thead> <tr> <th>Date</th><th>Event</th><th>Attendee(s)</th></tr> </thead> <tbody> <tr> <td>08 03 19</td><td>Bucks Milton Keynes Local Councils Unitary Meeting</td><td>Cllr A Cecil and Clerk</td></tr> <tr> <td>19 03 19</td><td>Society Local Council Clerks Clerk's Meeting</td><td>Clerk</td></tr> <tr> <td>21 03 19</td><td>WDALC</td><td>Councillors</td></tr> <tr> <td>27 03 19</td><td>Bucks Milton Keynes Local Councils Meeting</td><td>Cllr J Baker</td></tr> </tbody> </table>	Date	Event	Attendee(s)	08 03 19	Bucks Milton Keynes Local Councils Unitary Meeting	Cllr A Cecil and Clerk	19 03 19	Society Local Council Clerks Clerk's Meeting	Clerk	21 03 19	WDALC	Councillors	27 03 19	Bucks Milton Keynes Local Councils Meeting	Cllr J Baker	Approved
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Signed.....

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ITEM NUMBER	ITEM TOPIC	DECISION
	There was no attendance at the WDALC and Bucks Milton Keynes Local Councils Meetings.	Noted
FC14/04/19	ONGOING AND FUTURE ITEMS FROM PREVIOUS MEETINGS	
	It was resolved that the Ongoing and Future Items be approved and noted and Complaints Policy assessment be investigated by Cllr J Baker.	Approved Noted
FC15/04/19	CLERK'S REPORT FOR MARCH 2019	
	It was resolved that the Clerk's report be approved.	Approved
FC16/04/19	EXCLUSION OF THE PRESS AND PUBLIC 21.45	
	It was resolved in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of these items due to the confidential nature of this item.	Approved
	Human Resources A verbal update was given by the Chairman of the Staff Committee and the Clerk.	Noted

- The meeting finished at 21.50
- The next Full Council Meeting is 7 May 2019 at 20.00

Signed.....

Chairman of Council

Date.....

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