

# HAZLEMERE PARISH COUNCIL

## CEDAR BARN CEDAR AVENUE HAZLEMERE HP15 7BQ

MINUTES OF THE OPEN SPACES HELD AT CEDAR BARN ON 21 January 2019 at 20.00

**Members of the Council present:**

A Baldwin, J Hagan, J Horton, D Thompson (Chairman), J Weaver

**Members of the Public present:**

A Cecil

ITEM NUMBER	ITEM TOPIC	DECISION
<b>OS01/01/19</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Cllrs J Baker was not in attendance. <b>It was resolved that Cllr M Roberts apologies be approved.</b>	Noted Approved
<b>OS02/01/19</b>	<b>COUNCILLOR DECLARATION OF INTEREST(S)</b>	
	Cllr A Baldwin: Trustee of Hazlemere Memorial Hall CIO. Cllr A Cecil: Member of Hazlemere Community Association. Cllr J Horton: Secretary of Hazlemere Football Club and Hazlemere Sports Association. Cllr C Oliver: Trustee of Hazlemere Sports Association and a member of Holy Trinity Junior Football Club. Cllr J Pritchard: Employee and Member of Hazlemere Community Centre Cllr M Roberts: Members of Hazlemere Bowls Club, Hazlemere Sports Association, Bucks County Council Pension Scheme and Hazlemere Community Association. Cllr A Slater: Scout Association, Trustee and Member of Hazlemere Community Association and Bucks County Council Pension Scheme. Cllr D Thompson: Member of Hazlemere Fete Committee and Wycombe Sound radio station. Cllr J Weaver: Member of Hazlemere Gardening Association, Chiltern Society, Grange Area Trust and Governor at Cedar Park School.	Noted
<b>OS03/01/19</b>	<b>PUBLIC SESSION</b>	
	There was no public participation.	Noted
<b>OS04/01/19</b>	<b>MINUTES OF OPEN SPACES COMMITTEE MEETING 26 NOVEMBER 2018</b>	
	<b>It was resolved that the minutes from the Open Spaces Committee Meeting on 26 November 2018 be approved, amending the date of the next meeting to 21 January 2019.</b>	Approved
<b>OS05/01/19</b>	<b>FINANCE</b>	
	<b>It was resolved that a budget heading for Improve Hazlemere be added to the 2019/20 accounts with a budget of £10,000. The Clerk be asked to</b>	Approved

Signed.....

Chairman of Council

Date.....

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ITEM NUMBER	ITEM TOPIC	DECISION
	arrange for the purchase of mobile equipment for the Head Warden to clean the street signs in Hazlemere.	
OS06/01/19	<b>CORRESPONDENCE</b>	
	<p><b>It was resolved that:</b>  <u>Letters A and B Information In Office were noted.</u></p> <p><u>Letters 1 and 2 for Decision were discussed.</u></p> <p><b>It was resolved that:</b>  <u>Letter 1</u> Bucks County Council. Shared LAF parking enforcement officer. <b>The Hazlemere Parish Council's representatives be asked to report to the next Local Area Forum meeting on 6 February 2019 stating that more details are required before a decision can be made. E.g. time, total cost and reporting mechanism for this new employee.</b></p> <p><u>Letter 2</u> Member of the Public. Skatepark request. <b>The Clerk be asked to reply stating that a feasibility study had previously been undertaken which identified that there are no suitable areas in Hazlemere for a Skatepark due being too near to residential housing. However, the new Terriers Farm housing development in Hazlemere has been earmarked as an area for recreational hub, and contact could be made with the developer to ascertain what plans they are proposing for the area to include a skatepark.</b></p> <p><u>Letter 3</u> Member of the Public Dangerous Tree in The Spinney. Wycombe District Council Tree Officer attended and is arranging a contractor to carry out the works for the Parish Council under the contract taken out for a tree survey.</p> <p><u>Letter 4</u> Bucks County Council. The Parish Council have asked for the lines in Holmer Road and Eastern Dene to be repainted, which was declined. <b>It was resolved that the Clerk be asked to pursue the request again as it is felt that the lines need attention as a matter of urgency.</b></p>	<p>Noted</p> <p>Approved</p> <p>Approved</p> <p>Noted</p> <p>Noted Approved</p>
OS07/01/19	<b>QUOTATION</b>	
	<p><b>It was resolved that the Hazlemere Memorial Hall Working Party be asked to ask the Hazlemere Memorial Hall Trustees for a contribution to these works at their next meeting on 22 January 2019, the balance being paid by the Parish Council.</b></p>	Approved
OS08/01/19	<b>PLAYGROUNDS</b>	
	<p><b>It was resolved that the Clerk be asked to contact Wycombe District Council to ask if the Parish Council could take over the ownership of Badger Way play area, once the ground surface has been changed to wet pour and the shrubs and trees have been reduced to an approved level.</b></p> <p>Cllr D Thompson had no further updates re CCTV in play areas.</p>	<p>Approved</p> <p>Noted</p>

Signed.....

**Chairman of Open Spaces Committee**

Date.....

ITEM NUMBER	ITEM TOPIC	DECISION
<b>OS09/01/19</b>	<b>ALLOTMENTS</b>	
	<p>It was noted that: All allotment renewal notices have been issued and any vacant plots are being offered to Member of the Public on the relevant waiting list. Payments are now being received and banked.</p> <p><u>Queensway</u> The roadside hedge has been cut. New marker posts are being sourced by Councillor A Baldwin and the Head Warden will be asked to place the markers, at both sites, to stop encroachment. Once all the items have been removed from the current hedge alongside A404, the Contractor will reduce the width of the hedge.</p> <p><u>The Dell</u> The Head Warden will repair the fence by the gardening associations' building.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
<b>OS10/01/19</b>	<b>TREES AND BOUNDARY HEDGES</b>	
	<p>It was noted that Wycombe District Council are carrying out the tree survey and any recommendations for works will be received in their reports. In the meantime any emergency works needed have been authorised and these works will be completed before the report is received. E.g. part dead tree in Sanctuary Wood.</p>	Noted
<b>OS11/01/19</b>	<b>CEDAR BARN COMPLEX</b>	
	<p>It was noted that:</p> <p>1. <u>The Stables</u> The door handle from the hall to the disabled toilet needs has been repaired by the contractor as the Head Warden was unable to complete the task.</p> <p>2. <u>Cedar Barn</u> The approved decoration is being completed in phases as to when the Barn is clear, all three toilets, kitchen and two entrance halls have been completed; the main hall is scheduled for 2019. The disabled toilet seat is broken and needs to be repaired by the contractor.</p> <p>3. <u>Cedar Barn Complex</u> The new gate has been completed at the entrance to Cedar Barn Complex.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
<b>OS12/01/19</b>	<b>HOLY TRINITY CLOSED CHURCHYARD</b>	
	There was no report.	Noted
<b>OS13/01/19</b>	<b>PUBLIC FOOTPATHS</b>	
	<p><b>It was resolved that the Clerk be asked to obtain a contractor to place some gravel to place on the footpath from Green Street to Hazlemere Recreation Ground, to prevent water building up on the path and making it easier to use, without the need to use the resident's fence.</b></p>	Approved

Signed.....

**Chairman of Open Spaces Committee**

Date.....

ITEM NUMBER	ITEM TOPIC	DECISION
<b>OS14/01/19</b>	<b>OPEN SPACES</b>	
	There were no reports.	Noted
<b>OS15/01/19</b>	<b>OUTSTANDING MATTERS</b>	
	The items be noted.	Noted
<b>OS16/01/19</b>	<b>FOOTWAY LIGHTING</b>	
	There was no further report, Cllr J Horton to confirm via email faults on lights in his area.	Noted
<b>OS17/01/19</b>	<b>TIDY HAZLEMERE CAMPAIGN 2019/20</b>	
	<b>It was resolved that the Clerk be asked to obtain relevant quotations for discussion for both a Village Sign and entry gate signs.</b>	Approved
<b>OS18/01/19</b>	<b>CHAIRMAN'S REPORT</b>	
	There was no further report.	Noted

The meeting closed at 21.15

The next Full Council Meeting is on Tuesday 5 February 2019 at 20.00

The next Open Spaces Committee Meeting is 18 March 2019 at 20.00

Signed.....

**Chairman of Open Spaces Committee**

Date.....