

HAZLEMERE PARISH COUNCIL

CEDAR BARN CEDAR AVENUE HAZLEMERE HP15 7BQ

MINUTES OF THE OPEN SPACES HELD AT CEDAR BARN ON 26 November 2018 at 20.00

Members of the Council present:

J Horton, M Roberts, D Thompson (Chairman), J Weaver

Members of the Public present:

None

ITEM NUMBER	ITEM TOPIC	DECISION
OS01/11/18	APOLOGIES FOR ABSENCE	
	Cllrs J Baker, A Baldwin and J Hagan were not in attendance.	Noted
OS02/11/18	COUNCILLOR DECLARATION OF INTEREST(S)	
	Cllr A Baldwin: Trustee of Hazlemere Memorial Hall CIO. Cllr A Cecil: Member of Hazlemere Community Association. Cllr J Horton: Secretary of Hazlemere Football Club and Hazlemere Sports Association. Cllr C Oliver: Trustee of Hazlemere Sports Association and a member of Holy Trinity Junior Football Club. Cllr J Pritchard: Employee and Member of Hazlemere Community Centre Cllr M Roberts: Members of Hazlemere Bowls Club, Hazlemere Sports Association, Bucks County Council Pension Scheme and Hazlemere Community Association. Cllr A Slater: Scout Association, Trustee and Member of Hazlemere Community Association and Bucks County Council Pension Scheme. Cllr D Thompson: Member of Hazlemere Fete Committee and Wycombe Sound radio station. Cllr J Weaver: Member of Hazlemere Gardening Association, Chiltern Society, Grange Area Trust and Governor at Cedar Park School.	Noted
OS03/11/18	PUBLIC SESSION	
	There was no public participation.	Noted
OS04/11/18	MINUTES OF OPEN SPACES COMMITTEE MEETINGS 17 SEPTEMBER 2018	
	It was resolved that the minutes from the Open Spaces Committee Meeting on 17 September 2018 be approved.	Approved
OS05/11/18	FINANCE	
	It was resolved that the projects for 2019/20: <ul style="list-style-type: none">• The Dell wooden play trail for under 12's, the Clerk be asked to obtain a quotation from Kompan;	Approved

Signed.....

Chairman of Council

Date.....

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ITEM NUMBER	ITEM TOPIC	DECISION
	<ul style="list-style-type: none"> Replacement 'wetpour' surfaces at playgrounds to replace rubber matting safety surfaces, as needed; and CCTV for security at playgrounds (to be funded by Wycombe District Council CiL contributions). <p>It was resolved that the proposed new planters at Market Parade be funded from CiL monies.</p> <p>Cllr D Thompson gave a verbal update on the CCTV project, further works are required before a full proposals and costings can be put forward to Full Council.</p>	<p>Approved</p> <p>Noted</p>
OS06/11/18	CORRESPONDENCE	
	There was no correspondence.	Noted
OS07/11/18	QUOTATION	
	<p>It was resolved that:</p> <ol style="list-style-type: none"> 1. New Fire Panel be approved; and 2. The quotations for restoring power to street lights be deferred; the works on the reinstatement of electricity in Nightingale Close has been achieved without payment by the Parish Council; Cllr D Thompson to ascertain if the power to the street lights in Hill Farm Way could be paid for by SSE in a similar manner. 	<p>Approved</p> <p>Approved</p>
OS08/11/18	PLAYGROUNDS	
	<p>It was resolved that a new green replacement pedestrian gate at the entrance to Rose Avenue Recreation Ground be purchased from Kompan to replace the existing wooden gate and a new wet pour surface be installed under the swings to replace the existing damaged surface.</p> <p>It was noted that: <u>The Dell</u> The insurance claim is being progressed for the damaged equipment. The new play equipment and replacement gate has been installed. Graffiti has been removed from the climbing blocks by The Warden and the Contractor will be returning to site to replace loose bolts. The 7 damaged fencing rods will be replaced when the new gate at Cedar Barn complex is installed.</p> <p><u>Hazlemere Recreation Ground</u> The insurance claim is being progressed for the damaged equipment.</p> <p><u>Rose Avenue</u> The Caloo gym equipment sign has been repaired by the Contractor and the sign has been put back up. The Willow Tree by the basketball court needs to be cut back as it is overhanging the basketball court, this will be dealt as part of the Wycombe District Council tree survey.</p>	<p>Approved</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
OS09/11/18	ALLOTMENTS	

Signed.....

Chairman of Open Spaces Committee

Date.....

ITEM NUMBER	ITEM TOPIC	DECISION
	<p>It was resolved that the marker posts for the allotments may be able to be sourced from a cemetery supplier, the Clerk be asked to action.</p> <p>It was noted that: The allotment renewals are due on 1 January 2019, the Clerk's Assistant will be sending out annual reminders in December 2018. There is still a waiting list at both sites.</p> <p><u>Queensway</u> The roadside hedge has been cut and new marker posts need to be sourced and placed at both sites to stop encroachment. The annual clearance has taken place and any non-burnable items were removed to the Parish Council skip by the allotment holders using the Parish Council's vehicle.</p> <p><u>The Dell</u> The new security drop down posts by The Dell allotments, to replace the broken wooden fencing, are on site.</p>	<p>Approved</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
OS10/11/18	TREES AND BOUNDARY HEDGES	
	It was noted that Wycombe District Council are carrying out the tree survey and any recommendations for works will be received in their reports.	Noted
OS11/11/18	CEDAR BARN COMPLEX	
	<p>It was noted that:</p> <p>1. <u>The Stables</u> The new floor surfacing has been completed and the door handle to the disabled toilet needs has been repaired by the Head Warden.</p> <p>2. <u>Cedar Barn</u> The approved decoration is being scheduled for 2019. The broken fan switch has been replaced by the electrician.</p> <p>3. <u>Cedar Barn Complex</u> The Barn garage door has been repainted by the Head Warden. The grit for winter has been purchased in October 2018. The new gate has been ordered for the entrance to Cedar Barn Complex and is currently being constructed.</p> <p>4. <u>Car Park LED Lighting</u> New LED lighting and repairs have taken place by the electrician.</p> <p>5. <u>Kenvic Office</u> The filing cabinet has been removed from the old to the new office.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
OS12/11/18	HOLY TRINITY CLOSED CHURCHYARD	
	It was noted that the church have returned the WWI soldier and this will be shortly erected by the Contractor.	Noted

Signed.....

Chairman of Open Spaces Committee

Date.....

ITEM NUMBER	ITEM TOPIC	DECISION
	<p>It was resolved that the Clerk approach the Hazlemere Royal British Legion to see if the solidier could be placed outside their building at Hazlemere Crossroads, Penn Road.</p> <p>Cllr D Thompson had a meeting with the church and will be working with the church to arrange for the memorials that need to be 'laid down' for safety reasons. The hedges and grass have been maintained and the removal of the self-seeded laurels will be dealt with by a contractor as part of the Wycombe District Council tree survey.</p>	<p>Approved</p> <p>Noted</p>
OS13/11/18	PUBLIC FOOTPATH	
	<p>It was resolved that Cllr D Thompson be asked to obtain some gravel to place on the footpath from Green Street to Hazlemere Recreation Ground, to prevent water building up on the path and making it easier to use, without the need to use the resident's fence.</p> <p>Cllr J Horton reported that the fallen trees have been removed from the footpath along Ladies Mile by Bucks County Council.</p>	<p>Approved</p> <p>Noted</p>
OS14/11/18	OPEN SPACES	
	There were no reports.	Noted
OS15/11/18	OUTSTANDINBG MATTERS	
	The items be noted.	Noted
OS19/11/18	CHAIRMAN'S REPORT	
	There was no further report.	Noted

The meeting closed at 20.55

The next Full Council Meeting is on Tuesday 4 December 2018 at 19.00

The next Open Spaces Committee Meeting is 21 January 2019 at 20.00

Signed.....

Chairman of Open Spaces Committee

Date.....